

NEW SEWICKLEY TOWNSHIP

Supervisor's Meeting

February 4, 2020

Bank Balance 02/01/20	Receipts & Credits	Expenditures	Bank Balance 02/29/20
\$545,530.94	\$329,788.19	\$326,574.97	\$548,744.16

The regular meeting of the Board of Supervisors, held at the Township Municipal Building, was called to order by Chairman Greg Happ at 6:30 P.M. Present were Vice-Chairman Tom Applequist, Supervisor Doug Martin and Fritz Retsch. Also present were Manager Walter Beighey, Secretary Patricia Pfaff, Treasurer Elois Nadzak, Administrative Assistant Savannah Barkley, Township Engineer Kevin Brett, Solicitor Chris Reese, Police Chief Ron Leindecker, Road Foreman R. J. Kraus, Lisa Bauman, Dave Bauman, Duane Rape, Mike Phipps, P.J. Moldovan, Brian Perry, Robin Tilley, Lisa Lewis, Cody Bonzo, Dan Swartz, Albert Horn, Mike Guraly, Jim Hendrickson, Noah Bernard, Jay Parks, Bob Schwertz, Lorie Schwertz, Bob Watson, Brad Fiesler, Bob Tatko, Mike Herger and Chris Ziter

PLEDGE The Pledge of Allegiance was recited

ABSENT Supervisor Brian Giles

MINUTES Motion by Applequist, seconded by Retsch, to approve the minutes of the January 6, 2020 Reorganization Meeting and January 6, 2020 Regular meeting as written. Vote of 4 to 0 in favor.

BILLS Motion by Retsch, seconded by Applequist, to pay the bills from the General Account, January 7th through January 31st for \$269,650.04 and as of February 4th for \$161,578.77 with the signing of the checks following the meeting. Vote of 4 to 0 in favor.

TREASURERS REPORT Township Treasurer Elois Nadzak, read the Treasurer's Report for the month of January 2020.

REAPP'T SCHECK BREWER Motion by Happ, seconded by Retsch, to reappoint Jim Scheck as Emergency Management Coordinator and Eric Brewer as Assistant Emergency Management Coordinator. Vote of 4 to 0 in favor.

AMPTH THEATER Motion by Happ, seconded by Retsch, to loan the Recreation Board \$30,000.00 for the amphitheater, that will be repaid in 3 installments of \$10,000.00 each for the next three years. Vote of 4 to 0 in favor.

Lisa Bauman, Chairman of the Recreation Board, reported that the Board has saved \$55,000.00 including the donations they received for the down payment.

SUPERVISOR COMMITTEES Chairman Happ announced the 2020 Supervisor Committees as follows:

- Administration & Roads - Tom Applequist
- Recreation Board - Fritz Retsch
- Police Department & Planning Commission - Doug Martin

Chairman Happ and the Township Manager serve on all committees.

- CLEAN-UP** Motion by Applequist, seconded by Happ, to set Clean-up Day on May 2nd at the Big Knob Grange from 8am to 12pm with one Township road department employee working. Vote of 4 to 0 in favor.
- TIRE COLLECTION** Motion by Happ, seconded by Applequist, to set Tire Collection on May 9th at the Township Municipal Building from 9am to 12 pm with one road department employee working and the Township purchasing lunch. Vote of 4 to 0 in favor.
- WAGES ZITER** Motion by Retsch, seconded by Applequist, to increase Christine Ziter's wages from \$13.50 per hour to \$15.00 per hour, effective January 1, 2020. Vote of 4 to 0 in favor.
- RES 04-20 SPADE** Motion by Happ, seconded by Applequist, to adopt Resolution No. 04-20 for the Spade-Odell Planning Module. Vote of 4 to 0 in favor.
- ELECTRONIC RECYCLING** Motion by Retsch, seconded by Happ, to schedule an Electronic Recycling Day at the Township Municipal Building hosted by Environmental Coordination Services and Recycling (ECS&R). Vote of 4 to 0 in favor.
- POLICE RANK** Motion by Retsch, seconded by Applequist to authorize the Chief to create a list for two Sergeants and two Corporals. Vote of 4 to 0 in favor.
Supervisor Applequist explained the increase in wages from these positions would come from the reimbursement we receive from patrolling Marion Township, the School Resource Officer and the money we receive from performing DUI testing for outside municipalities
- HIRE DOBSON FUCHS** Motion by Retsch, seconded by Happ, to hire Donald Dobson and Ethan Fuchs, as part time police officers at a rate of \$10.00 per hour. Vote of 4 to 0 in favor.
- MONTHLY REPORT** Police Chief Ron Leindecker read the police department's monthly report for January 2020, which included the number of police calls, vehicle maintenance, arrests and citations issued.
- EXECUTIVE SESSION** Motion by Happ, seconded by Retsch, to adjourn to executive session to discuss a police personnel matter. Vote of 4 to 0 in favor. *Meeting adjourned at 6:47.*

Meeting reconvened at 6:52. Chairman Happ announced that the executive session was held to inform the Board of a personnel matter. No action taken.
- MONTHLY RPT PRFD BKFD** Mike Guraly, Pine Run Fire Department and PJ Moldovan Big Knob Fire Department, read their monthly reports which included all the calls they responded to, incident statistics, firemen's response percentages and their 2020 roster.
PJ Moldovan recognized the top five responders from their department in 2019.

HORN Resident Albert Horn, questioned if the Ordinance for False Alarms was adopted. Chief Leindecker advised that it was, and that he is currently working with the fire departments to establish costs for violations. Once completed he will forward it to the Supervisors to adopt a Resolution setting those fees.

ETP GRANTS Chris Koop, Robin Tilly and Brad Fiesler, from Energy Transfer, presented Big Knob Fire Department and Pine Run Fire Department each with a check for \$10,000.00 from Energy Transfer's First Responder Fund.

WORKSHOP The Supervisors set a workshop to meet with the Fire Departments on March 17th at 6:30.

ROAD MONTHLY RPT Foreman R. J. Kraus read his department's monthly report for January which included all the tasks they performed and are currently working on.

R. J. also reported that he met with Maria Dreese from the Center for Dirt and Gravel Road Studies and Heidi Krigar of the Beaver County Conservation District to look at Powell Road and Park Quarry Road to see if they would qualify for Low Volume Road Grants. He was advised that they would provide Technical Assistance Recommendation and draft the material list, but that does not mean the Township would be awarded the grants.

ENGINEER Engineer Kevin Brett reported on the following tasks performed by their office during the month January 2020.

- Reviewed the Palmer Subdivision Plan and Land Development Plan and submitted comments
- Issued review letter to ETC Lovi Road Driveway and had an onsite meeting. Kevin advised he just received a plan for their Highway Occupancy Permit and he submitted Bonding estimates
- It was agreed to set a Grant Meeting for February 28th at 9:00 am.
- Will schedule outfall screening and mapping coordination with Township staff
- Preparing a Draft Ordinance Revisions for the Planning Commission to review of Subdivision requirements for large tracks of land with a small lot being subdivided
- His office is preparing a Service Order Authorization to bid the shell only of the new Public Works Garage

There was a motion by Happ, seconded by Retch to authorize the engineer to spend up to \$11,500.00 for the survey and soil testing for the building. Vote of 4 to 0 in favor

- Working on setting a date to meet with the Municipal Authority and the Planning Commission
- Provided the Planning Commission a copy of the Official Map for review

SOLICITOR Solicitor Chris Reese advised he is working on Requests for Proposals for the Police Pension. He said he will have something for next month's meeting.

2020 GOALS Supervisor Applequist presented a list of goals that are set for 2020. The list includes the following:

- Begin the construction of the new Road Department building
- Contribute \$10,000 towards MS4
- Contribute \$10,000 to Green Valley Park for the drainage problems
- Contribute \$7,000 to the Township Office and Police Department for upgrading technology
- Establish a Cash Reserve Fund
- Improve the safety at the intersection of Route 68 & Glen Eden Road.

Motion by Applequist, seconded by Retsch, to accept and proceed with the 2020 goals.

PLANNING
JENNY Motion by Happ, seconded by Applequist to reapprove the Jenny Plan Revision No. 2. (90-day recoding period expired) Vote of 4 to 0 in favor.

SPADE-ODELL Motion by Happ, seconded by Retsch, to reapprove the Spade-Odell Plan. (90 day recording period expired). Vote of 4 to 0 in favor.

ANNUAL RPT Albert Horn Chairman of the Planning Commission, reported the Planning Commission is in the process of completing their 2019 annual report and will have it ready for next month's meeting.

PHIPPS Resident Mike Phipps, questioned if the Board ever toured Big Knob Elementary School. Chairman Happ reported he walked around the outside of the building and it looks to be in bad shape.

After discussion there was a motion by Happ, seconded by Retsch, to authorize the Solicitor to write a letter to the Freedom Area School District to condemn the abandoned school.

RECREATION Lisa Bauman, Representative of the Recreation Board Reported on the following:

- Dates for their activities have been set
- Working on contracts for baseball, soccer and softball with the manager
- The manager advised he has received several applications for park maintenance job and would like the Recreation Board to be included in the hiring process

ADJOURN

Motion by Applequist, seconded by Happ, to adjourn the meeting.
Meeting adjourned at 7:33 P.M.

Respectfully,

Patricia Pfaff
Secretary