

NEW SEWICKLEY TOWNSHIP

TOWNSHIP MANAGER

New Sewickley Township, Beaver County, is seeking qualified applicants for the position of Township Manager/Zoning Officer.

A bachelor's degree in public administration and or related field with at least five years of experience in local government administration. A varied background in municipal operations and the ability to carry out key policy initiatives are preferred. Knowledge of the principles and practices of public administration, fiscal policies, and procedures applicable to municipal finance administration and modern office practices and procedures.

The ideal candidate must be capable of managing multiple municipal departments, possess the ability to effectively motivate and direct the activities of other employees, explain, and justify township problem and needs to supervisors, and deal conscientiously, fairly, and diplomatically with all public requests. Must have excellent oral and written communication, supervisory and people skills.

The manager is responsible for general government administration, financial and personnel management, community and economic development, land use and planning, grant writing and grant administration. The manager also serves as the liaison with public agencies and coordinates all Township services and operations.

The successful candidate will report to a five-member Board of Supervisors and oversees a \$3.8 million-dollar budget, 21 full-time and 3 part-time employees. Competitive salary, pending experience and education. Must be bondable and must be able to successfully pass a background check.

New Sewickley is the home to 7,163 residents and consists of 33.94 square miles with approximately 50 miles of local roads. Located in Eastern Beaver County, New Sewickley Township borders Marion Township to the north, Economy to the south, Conway, and Freedom to the southwest, Rochester and Daugherty Townships to the west, and the Butler County townships of Jackson to the northeast and Cranberry to the east. New Sewickley is served by the Freedom Area School District.

Applicants are to submit a cover letter along with resume and salary history by to: Township Manager, New Sewickley Township, 233 Miller Road, Rochester, PA 15074, or email to info@newsewickley.com. For more information go to New Sewickley website at www.newsewickley.com.

[Click here for Township Ordinance](#) that created the Township Manager position.