

NEW SEWICKLEY TOWNSHIP

Supervisor's Meeting

September 6, 2022

The regular meeting of the Board of Supervisors, held at 233 Miller Road, was called to order by Chairman Greg Happ at 6:30 p.m. Present were Vice-Chairman Doug Martin, Supervisors Fritz Retsch, Mike Phipps and Martin Bonzo.

Also, present were Interim Manager Susan Hockenberry, Treasurer Nicole Liston, Secretary Lawrie Borgman, Police Chief Ron Leindecker, Road Foreman R.J. Kraus, Township Solicitor Chris Reese, Township Engineer Kevin Brett, Duane Rape, Laura Dengel, David Bauman, Patti Gerhard, Jim Hendrickson, Brett Schultz, Larry Hough, Amanda Peterson, Mike Loschinsky and Mike Herger

ANNOUNCEMENT

Chairman Happ introduced Susan Hockenberry, the interim manager.

It was announced that an executive session was held on August 16, 2022 to discuss police personnel/contract matters and no action was taken. An executive session was also held on August 26, 2022 to evaluate applicants for the interim manager position. Due to the need to have a manager in place as soon as possible, the Board agreed to make an offer and ratify the decision at the next public meeting. A motion was made at the August 31, 2022 agenda meeting and unanimously approved to hire Susan Hockenberry.

AMENDMENTS TO AGENDA

None.

MINUTES

Motion by Martin to accept the August 2, 2022 meeting minutes as written, seconded by Bonzo. Vote of 5-0 in favor.

BILLS

Motion by Phipps to pay the bills from the General and Stormwater Funds as submitted by the Treasurer, with the signing of checks following the meeting, seconded by Martin. Vote of 5-0 in favor.

**PUBLIC COMMENTS
BRETT SCHULTZ**

Brett Schultz, Weaver Homes, requested a coordination meeting between LSSE, Chris Reese and Weaver Homes.

**PUBLIC COMMENTS
MIKE HERGER**

Mike Herger asked questions in regards to sewage for planning residential developments.

**PUBLIC COMMENTS
PATTI GERHARD**

Patti Gerhard inquired about the procedure to have road signs replaced. Foreman Kraus will get the information required to replace the signs.

PUBLIC COMMENTS - MS4

None.

TREASURERS REPORT

Treasurer Nicole Liston read the August monthly Treasurer's Report.

**HIRING OF
SUSAN HOCKENBERRY AS
INTERIM MANAGER**

Chairman Happ stated again that Susan Hockenberry was hired as the Township's interim manager.

**APPROVE PELLA CONSULTING
AS THE TOWNSHIP'S
TEMPORARY ZONING
CONSULTANT**

Motion by Martin to approve Pella Consulting as the Township's temporary zoning consultant until a new manager is hired, seconded by Retsch. Vote of 5-0 in favor.

**AWARD NEWSLETTER PRINTING
SERVICES**

Motion by Retsch to award the newsletter printing services to The Print Shop at Office Things in the amount of \$4,550.43, seconded by Bonzo. Vote of 5-0 in favor.

**POLICE
MONTHLY REPORT**

Chief Leindecker submitted and read the August monthly report.

**POLICE
SET TRICK OR TREAT TRAIL**

Chief Leindecker requested to change the time of Trick or Treat Trail to 5:00 - 7:00 p.m. instead of 6:00 - 8:00 p.m. because of the darkness in the park later in the evening.

Motion by Happ to set Trick or Treat Trail for October 29, 2022 from 5:00 - 7:00 p.m., seconded by Bonzo. Vote of 5-0 in favor.

**POLICE
SET TOWNSHIP TRICK OR
TREAT NIGHT**

Motion by Happ to set the Township Trick or Treat night for October 31, 2022 from 6:00 - 8:00 p.m., seconded by Phipps. Vote of 5-0 in favor.

**POLICE
SEEK BIDS FOR AN
ARCHITECTURAL STUDY TO
UPGRADE THE MUNICIPAL
BUILDING**

Chief Leindecker stated he was asked by the supervisors to get an estimate to replace the reception area in the police station with bullet-proof glass. He received a quote from GCB Building for \$6,500.

Motion by Phipps to accept the quote from GCB Builders for \$6,500 to replace the glass in the police reception area with bullet-proof glass, seconded by Retsch. Vote of 5-0 in favor.

Supervisor Phipps then explained the municipal building is in need of updates such as windows and a roof and would like to seek bids for an architectural study.

Motion by Phipps to seek bids from architects to develop a plan for upgrading the New Sewickley

Township Building that may include new doors and windows, upgrading the police entrance to provide a safer entrance that may include a roofed entrance way, and upgraded heating and cooling system, a roof replacement, if necessary, plus any other deficiencies that are found during the professional inspection, seconded by Retsch. Vote of 5-0 in favor.

**POLICE
PART-TIME LIST NOT CREATED**

Chief Leindecker stated a part-time list did not have to be created because the officer that was anticipated to leave decided to stay with New Sewickley Township. Chairman Happ thanked the officer for continuing with the Township.

**POLICE
GRANT RECEIVED FOR NIKON
DIGITAL CAMERA**

Chief Leindecker said they received a grant from the PA Chief of Police Association for a Nikon Digital Camera worth \$6,500. Chairman Happ thanked the Chief for applying for the grants.

PINE RUN FIRE DEPARTMENT

Jim Hendrickson submitted the August monthly report of calls and financial report. Mr. Hendrickson reported that the Bylaws created by Pine Run and Big Knob Fire Departments are ready for the memberships' first review and comments.

Supervisor Retsch suggested they evaluate their investment accounts.

**ROAD DEPARTMENT
MONTHLY REPORT**

The August monthly report was submitted.

Supervisor Phipps asked about a street opening and driveway permit. Mr. Brett explained the permit and stated it is good to have. LSSE will submit a sample to the Township.

Supervisor Retsch reviewed the monthly report and commented on the large amounts work done by the Road Department and thanked them.

**ROAD DEPARTMENT
ADVERTISE TO HIRE**

Motion by Bonzo to begin the advertising process to hire one road department employee, seconded by Phipps. Vote of 5-0 in favor.

**ENGINEER
MONTHLY REPORT**

Kevin Brett of LSSE submitted the monthly report for August.

Supervisor Retsch asked for clarification on the items needed for the planning module. Mr. Brett explained the process and the outstanding items needed and why those agreements need to link together.

**ENGINEER
APPROVE ORDINANCE #228 FOR
STORMWATER MANAGEMENT**

Motion by Phipps to accept Ordinance #228 for the updated MS4 Stormwater Management permit period, seconded by Martin. Vote of 5-0 in favor.

Supervisor Phipps thanked Shawn Wingrove and Supervisors Martin and Bonzo for working together on the ordinance.

PLANNING

Supervisor Phipps gave an update on the items the Planning Commission is currently working on. Chris Reese is currently reviewing two ordinances that will be coming to the Board soon for consideration.

RECREATION

Mike Loschinsky submitted the August monthly report and informed the Board of upcoming events scheduled at the Park. The new signs are in place and the upper park is closed until spring.

**BUILDING & ZONING
MONTHLY REPORTS**

The Building and Zoning monthly reports were submitted.

Kevin Brett informed the Board that other municipalities are seeing zoning applications for temporary cell towers on wheels. He suggested working with the Solicitor to develop an agreement that would limit the amount of time the temporary towers are permitted.

BOARD COMMENTS

Chairman Happ asked if anything could be done for the low hanging wires that belong to the phone and cable companies.

Chairman Happ thanked the volunteers and the police department for the great job at the Big Knob Fair. He stated they had a great turn-out.

Supervisor Retsch said a call had been made by Chief Leindecker about trees on cable wires at Freedom Crossing and they would not fix the line.

Supervisor Retsch read a letter from Skybacher Ministries thanking the board for the park and their support.

Supervisor Retsch thanked Officers Liberty and Jones for the report submitted on the School Resource Officer program.

Vice-Chairman Martin welcomed Susan Hockenberry.

Vice-Chairman Martin thanked Chief Leindecker and the fire departments for jobs well done at the Big Knob Fair.

ADJOURNMENT

Motion by Happ to adjourn the meeting, seconded by Martin. Vote of 5-0 in favor. The meeting was adjourned at 7:38 p.m.

Respectfully,

Lawrie J. Borgman
Secretary